

### Meeting Agenda – St Michael's Parish Picnic 29 July 2007

Attendees: Fr. Casey, Fr. Joel, Sally Guidotti, Pat Conte, Paula Lowell, Maria Braga, Celeste Braga, Tracey Wesinger, Luzia Oliveria, Mary Pieciewicz

Topic	Owner	Time
Opening Prayer	Fr Joel	
Status of Action Items from last Meeting	Updates from all	10 minutes
Outstanding Items/Issues – Set up and owners for 19 <sup>th</sup> August (review layout plan) – Letter or insert re: Picnic Info Next Meeting	Group discussion	35 minutes
Closing Prayer	Fr Joel	
<b>Discussion Points</b>		
Pat Conte got lots of donor gifts for door prizes. She will send list to Mary P/Lisa Braga to ensure we send out thank you notes to all our donors after the Picnic. Lisa will also be creating a banner to hang at the Picnic acknowledging the donors and a full list will appear in the bulletin after the picnic.		
Sally was successful in getting the Moonwalk. Availability of pony rides – may have an update next week		
Paula has taken care of the music for the outdoor Mass with participants representing all St. Michaels Choirs		
Valerie will not be able to bring the ice cream truck – she is already booked for the 19 <sup>th</sup> – Tracey to get a name from Valerie of some one at Juniper Farms to see if they will donate an ice cream truck		
Jessica Gourdy (HCH) will own managing the games for the children. She will work with those who have volunteered to work on the games (Greg Gallagher and others)		
Celeste was able to get a money donation from Alert (Thanks Celeste) and she will also try to get a donation for a hot coffee set up at the picnic		
One of our parishioners (Shirley Kane) will be donating 4 cases of hot dogs		
Luzia will get volunteers from the Brazilian community to help with parking, escorting the “Young at Heart” , and helping with the clean up		
Announcement regarding Door Prize tickets to be read at all Masses on 5 <sup>th</sup> and 12 <sup>th</sup> August approved. Mary P sent to Anna. Door prize tickets will be left in the sanctuary with instruction on how to distribute (one per person) along with flyers describing some of the door prizes. (Tickets will be available at the Picnic – but we are not advertising this fact as we are using the ticket count to estimate the amount of food we need.) Mass time assignment sheet attached.		
Insert for the Bulletin requesting Donations for salads and desserts – translated and sent to Anna on 31 July		
Suggestion made that perhaps Lisa could contact Walmart for a sponsor donation		
Mary to take care of flowers for the Mass on 19 <sup>th</sup>		
Tracey will check with Antonio (facilities) and Caroline Flynn to see if we can get folding chairs for the Picnic		
We have enough cash donations we will be able to provide soda as well as water at the event		
Mary P Checked with the Elks. If we need more than 3 tables for the food set up – we will need to bring them (Action item for next meeting 6 <sup>th</sup> August). Elks will provide trash cans and liners – we just need to make sure all trash is deposited in the dumpster before we go. Elks DOES NOT provide pots, pans or utensils, or any charcoal.) We can begin to set up the morning of the 19 <sup>th</sup> anytime after 9AM. Elks suggested we bring our own first aid kit – as the one available in the Pavilion bar will not be accessible as the bar will be closed.		
Question of having watermelon available came up – need to follow up Lisa Braga at next meeting.		
If any one needs a letter for a donor or sponsor for tax purposes– send an email to Lisa or Mary – we have the letter in electronic format		
Pat Conte will be developing a “Funny Hat” contest for the Picnic – more updates next week		
Decision was made any left over, unopened food/soda etc will be donated to Hudson Food Pantry		
Decision also made an funds left over from this year's event will be put into a special “Picnic Fund” for 2008 Decision – Have a ministry table at the Picnic – Shelia will work with Dawn Cassie and try to get “red books” updated and printed for the Picnic		

Next Meeting – Monday 6<sup>th</sup> August – 7 PM at the ELKS (weather permitting – otherwise Parish Center) (Confirmed with Elks Mgr Bill Wright on 31 July it is ok for us to scope out the Pavilion)